

MOJAVE UNIFIED SCHOOL DISTRICT

PROJECT NAME: RFP of Uninterruptible power supply (**UPS**) E-Rate Y 19

RFP Reference: MUSD-IT-Y22 -01

Uninterruptible power supply (**UPS**).

Due Date: March 18, 2019 @ 12:00pm

In conformity with the FCC Schools and Library Division (SLD), "Universal Service Fund" (E-Rate funding) application process, Mojave Unified School District, here after referred to as "District", is seeking responses from qualified providers Uninterruptible power supply (**UPS**), for the 2019-2020 E-Rate Funding Year 2022.

Scope of Work

The District is seeking proposals for IDF Uninterruptible power supply (**UPS**) for switch gear. The Service Provider (company) bidding on this project needs to include in their proposal, all costs necessary to provide, ship, inventory, test, and warranty the equipment requested.

Please note: The use of a manufacturer, product brand name or make in the specifications is not intended to restrict Bidders. The equipment referenced in this RFP is used to establish the character and quality of the equipment desired. "Equal" and/or "Equivalent" and/or "Equal to New" components must not void existing manufacturer warranty and must be supported by corresponding manufacturer warranty. The District retains the right to be the sole judge as to whether equivalency has been proven and/or whether alternates will be accepted.

See "Site Price sheets" {Attachment # 1} (Page 8 -14) for breakdown of equipment by site and as the pricing forms.

Summary of site address and abbreviations:

- i) MHS = 15732 "O" Street, Mojave, CA 93501.
- ii) MES = 15800 "O" Street, Mojave, CA 93501.
- iii) CCHS = 8567 Raven Way, California City, CA 93505.
- iv) CCMS = 9736 Redwood Blvd., California City, CA 93505.
- v) HES = 19950 Hacienda Blvd., California City, CA 93505.
- vi) RPU = 9124 Catalpa, California City, CA 93505.

Summary of equipment being requested:

1. Uninterruptible power supply (UPS). APC Smart-UPS SMT1500RM2UC

Specifications:

- a) APC Smart-UPS SMT1500RM2UC "Site Price sheets" {Attachment # 1} for counts
- b) Standard Rack Mountable width 19inches
- c) Maximum depth 20inches
- d) Input Connection NMEA 5-15 120V
- e) Output connections NEMA 5-15 120V, min 6 output connectors (or PDU with listed output connector type)
- f) Replaceable Battery Pack
- g) Network Management Card with environmental monitoring

2) Location :

- a) Uninterruptible power supply (UPS) Locations identified on: "Site Price sheets" {Attachment # 1} (Page 8 -14)

District Requirements

No bid will be accepted from or a contract awarded to a bidder:

- 1. Who is not licensed in accordance with the law
- 2. Who does not hold a license qualifying them to perform work under this contract in the state of California
- 3. Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC
- 4. Who has not successfully performed on projects of similar character and scope of the proposed work

E-Rate Requirements

Form 470#	190025663
Date 470 Filed:	February 19, 2019
Last Day for Questions	March 11, 2019
Last Proposal Accepted	March 18, 2019

The services requested in this RFP are dependent on funding from the E-Rate program. The District expects that each prospective bidder will make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate Program please reference the Universal Service Administrative Company's (USAC) Schools and Library Division (SLD) website: <http://www.universalservice.org/sl/>

All contracts entered into as a result of the Request for Proposal and the associated Form 470 will be contingent upon:

- 1. Funding approval by the SLD.
- 2. Approved funded amount equal to the funding amount as requested on the Form 471.

3. A valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.
4. Proof of "FCC Green Light Status" at time of submitting bid.
5. A certified Form 486 and a written "Notice to Proceed" from the District to initiate service.

Per the requirement of the E-Rate Program no billing and/or service may begin for this contract until July 1, 2019.

Goods and services provided shall be clearly designated as "E-Rate Eligible". Any and All Non-Eligible goods and services shall be clearly listed out as 100% Non-Eligible and/or shall be "Cost Allocated" to show the percentage of eligible costs per SLD guidelines.

The Service Provider shall provide the District with a bill of materials.

A summary sheet must also be provided for each school site and a summary sheet for cumulative amount(s) for all sites. "Site Price sheets" {Attachment # 1} (Page 8 -14)

E-Rate Contingency

The project listed herein may be contingent upon the approval of funding from the "Universal Service Administrative Company" (USAC) and "Schools and Libraries Division" (SLD) known as E-Rate. Even if the District has awarded a winning contract and/or has been awarded funds from the SLD, the District reserves the right to proceed with the project, in whole or in part. Execution of the project, in whole or in part is solely at the discretion of the District.

The District's percentage rate, as determined on the Form 471, will be the maximum that the District is liable for. The Service Provider will be responsible to invoice USAC for the balance, using the Service Provider Invoice method (SPI Form 474). Prior to invoicing USAC for goods and/or services rendered on this project, The Service Provider agrees to provide the District a copy of their USAC invoice to verify that the material has been delivered and accepted by the District before The Service Provider bills USAC.

The District reserves the right to terminate any contract and/or agreement with the successful bidder, regardless of USAC's approval or denial of any funding that is requested as a result of this RFP.

Bid Package Requirements

It is mandatory that all prospective bidders wishing to provide a proposal for this project must submit their bid to:

Mojave Unified School District

Attn: Cassie Hogan

3500 Douglas Avenue

Mojave, CA 93501

Date and Time: **March 18, 2019** no later than **12:00pm**

The District shall also accept an electronic copy of the bidder's proposal via

Email: cassiehogan@mojave.k12.ca.us. It shall be the prospective bidder's sole responsibility to ensure the delivery and acceptance of any bid submission arising from this RFP.

All bid packages, hard or electronic copy, will bear the name of the bidder, the District name and RFP "MUSD-IT-Y22 -01" reference on the cover or "subject" line.

All inquiries regarding this RFP will be directed to Cassie Hogan at cassiehogan@mojave.k12.ca.us. The deadline for all questions regarding this RFP will be seven (7) calendar days prior to bid date.

To receive the highest consideration by the District, each bidder will provide, at minimum, the following in their RFP response:

1. **Proposal Narrative** – The bidder will include their proposal a written narrative, detailing the means, methods, and transport mediums, of the proposed goods and/or services being offered. The Proposal Narrative shall **not** exceed **10** pages (page limit excludes RFP Forms and/or copies of the bidder's contracts and service level agreements). The proposal narrative shall include at a minimum:
 - a. A brief description of the bidder, their history in the market place and with the E-Rate Program.
 - b. A single line drawing and depicting the proposed goods and/or service(s).
 - c. An implementation plan, including a project schedule, for the successful delivery to the proposed goods and/or services offering to the District.
 - d. A description of the bidder's billing process, including those related to the E-Rate program.
 - e. A description, if applicable, of the "District Supplied" equipment and/or facilities, required by the bidder for the successful implementation of their proposed service offering, i.e. Power, Environmental Control, Facilities upgrades, and/or Equipment Mounting Space requirements.
 - f. A statement, if applicable, that clearly address any conflict or inability on the part of the bidder to meet the specified service and/or terms and conditions specified in this document.
2. **Price Evaluation Form** – The bidder shall provide their price on the provided "Price Evaluation Form". If the bidder wishes to propose "Alternate" product(s), they may do so only by modifying the existing "Price Evaluation Form". All equipment is assumed to be "New" unless otherwise specified. (please indicate otherwise on the "Price Evaluation Form" and "Site Price sheets { attachment # 1 }")
3. **Bids** – The bidder will include two (2) signed and dated copies of their bid.
4. **Experience** – The bidder shall provide information detailing their Experience.
5. **Qualifications** – The bidder shall provide information detailing their Qualifications.
6. **List of References** – The bidder shall provide a list of three (3) references with respect to similar based goods and/or servers as listed in this RFP. The District reserves the right to contact these references.
7. **Extra(s)** – The bidder can provide other information it sees fit to inform the District of its bid as it pertains to this RFP. The additional information provided shall **not** exceed **5** pages.

Bid Evaluation Criteria

The District will evaluate and select the winning bid based on the following criteria:

1. Price – The price of Eligible goods and services will be the highest weighted factor.
2. Other Cost Factors – The District will evaluate the other cost factors based on, but not limited to, the cost of service for “NON-Eligible” goods and services.
3. Accuracy of Bid Response – The District will evaluate the prospective bidder’s response for, but not limited to, completeness of bid package, terms and conditions of Agreement, amendments and/or exceptions to the requested goods and services.
4. Experience – The District will evaluate prospective bidder’s experience based on, but not limited to, the bidder’s ability to successfully provide the requested goods and services, prior history with the District, and the quality of the respondent’s List of References.
5. Qualifications – The District will evaluate the prospective bidder’s qualifications based on, but not limited to, technical expertise, the number of projects successfully completed by the bidder providing the same type and scope of the requested goods and services.

Vendor Selection/Contract Award

The District reserves the right to make the award to the bidder who submits the proposal, which meets the requirements, set forth herein and best meets the needs of the District after taking into consideration all of the aforementioned factors. The District also reserves the right to select portions of a proposal, or to reject any and all proposals.

Right to Reject Any and All Quotes

The governing board of the District reserves the right to accept or reject any or all RFP’s in whole or in part/or waive any irregularity in any proposal received. The District shall be the sole judge of the competency and responsibility of the Contractors. The submission of a bid by the Vendor is an acknowledgement of this right.

**MOJAVE UNIFIED SCHOOL DISTRICT
PRICE EVALUATION FORM**

PROJECT NAME: _____ RFP of Uninterruptible power supply (UPS) E-Rate Y 22

RFP Reference: _____ MUSD-IT-Y22 -01

Instructions:

Please fill out this form and submit it with your bid. Also include and fill out the costs on "Site Price sheets" {Attachment # 1} (Page 8 -14)

Bidder/Service Provider name: _____

Total Cost of project:	\$ _____
Eligible Price	\$ _____
NON-Eligible Price	\$ _____

Number	Bid Evaluation Criteria	Total points Available	Points Awarded (district use ONLY)
1	Price	35	
2	Other Cost Factors	15	
3	Accuracy of Bid Response	20	
4	Experience	15	
5	Qualifications	15	
		100	

Product description:

Please provide a product description here. (i.e., brand, type, and condition)

Additional cost description:

If any additional costs are necessary please provide a description here. (Use additional pages if necessary)

Bidder's Name _____

Signature _____ Date _____

Name/Title _____

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

MHS	total UPs	9
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MES	total UPs	10
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CCHS	total UPs	12
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CCMS	total UPs	6
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HES	total UPs	8
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RPU	total UPs	11
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			Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
6 sites								
Grand	total UPs	56						
						Grand total		

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
MHS	IDF Room 11	SMT1500RM2UC	1
	IDF Room 15	SMT1500RM2UC	1
	IDF Library back room	SMT1500RM2UC	1
	IDF Room 25	SMT1500RM2UC	1
	IDF Room 31	SMT1500RM2UC	1
	IDF Room 38	SMT1500RM2UC	1
	IDF Room 52	SMT1500RM2UC	1
	IDF Office	SMT1500RM2UC	1
	IDF GYM	SMT1500RM2UC	1

Cost per	E-Rate	E-Rate NON-	Tax	Shipping if	Total cost
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MHS	total UPs	9			%	
					Grand total	

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
MES	MDF server room	SMT1500RM2UC	1
	IDF Room 52	SMT1500RM2UC	1
	IDF Office	SMT1500RM2UC	1
	IDF Room 32	SMT1500RM2UC	1
	IDF Room 05	SMT1500RM2UC	1
	IDF Room 13	SMT1500RM2UC	1
	IDF Room ELL	SMT1500RM2UC	1
	IDF Learning Center	SMT1500RM2UC	1
	IDF Library	SMT1500RM2UC	1
	IDF Room 22	SMT1500RM2UC	1

Cost per Item	E-Rate Eligible Price	E-Rate NON- Eligible Price	Tax	Shipping if applicable	Total cost
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MES	total UPs	10				
				Grand total		

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
CCHS	IDF Room 103	SMT1500RM2UC	1
	IDF Room 200	SMT1500RM2UC	1
	IDF Room 300	SMT1500RM2UC	1
	IDF Room 304	SMT1500RM2UC	1
	IDF Room 400	SMT1500RM2UC	1
	IDF Room 404	SMT1500RM2UC	1
	IDF Room 500	SMT1500RM2UC	1
	IDF Room 501	SMT1500RM2UC	1
	IDF Room 600	SMT1500RM2UC	1
	IDF Office /Library	SMT1500RM2UC	1
	IDF GYM	SMT1500RM2UC	1
	IDF Café	SMT1500RM2UC	1

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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CCHS	total UPs	12			%	
					Grand total	

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
CCMS	IDF GYM	SMT1500RM2UC	1
	IDF Room 40	SMT1500RM2UC	1
	IDF Room 55	SMT1500RM2UC	1
	IDF Room 60	SMT1500RM2UC	1
	IDF Café	SMT1500RM2UC	1
	IDF Office/Library	SMT1500RM2UC	1

Cost per Item	E-Rate Eligible Price	E-Rate NON- Eligible Price	Tax	Shipping if applicable	Total cost
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CCMS	total UPs	6			%	
					Grand total	

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
IDF	Room 404	SMT1500RM2UC	1
IDF	Room 508	SMT1500RM2UC	1
IDF	Room 611	SMT1500RM2UC	1
IDF	Room 613	SMT1500RM2UC	1
IDF	Room 619	SMT1500RM2UC	1
IDF	Room 623	SMT1500RM2UC	1
IDF	Café	SMT1500RM2UC	1
IDF	Library	SMT1500RM2UC	1

Cost per	E-Rate	E-Rate NON-	Tax	Shipping if	Total cost
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HES	total UPs	8			%		
					Grand total		

MOJAVE UNIFIED SCHOOL DISTRICT
 Site Price sheets { attachment # 1 }
 (MUSD-IT-Y22 -01)

School Name	Campus location	equipment requested	UPs for IDFs
RPU	IDF Room 1	SMT1500RM2UC	1
	IDF Room 6	SMT1500RM2UC	1
	IDF Room 9	SMT1500RM2UC	1
	IDF Room 13	SMT1500RM2UC	1
	IDF Room 23	SMT1500RM2UC	1
	IDF Room 26	SMT1500RM2UC	1
	IDF Room 29	SMT1500RM2UC	1
	IDF Room 32	SMT1500RM2UC	1
	IDF Room 37	SMT1500RM2UC	1
	IDF Room 41	SMT1500RM2UC	1
	IDF Office	SMT1500RM2UC	1

Cost per Item	E-Rate Eligible Price	E-Rate NON- Eligible Price	Tax	Shipping if applicable	Total cost
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RPU	total UPs	11			%	
					Grand total	