

MOJAVE UNIFIED SCHOOL DISTRICT

**PROJECT NAME:** RFP of Core Switchgear E-Rate Y 19

**RFP Reference:** MUSD-IT-Y22 -02

Core Switchgear

**Due Date:** March 18, 2019 @ 12:00pm

In conformity with the FCC Schools and Library Division (SLD), "Universal Service Fund" (E-Rate funding) application process, Mojave Unified School District, here after referred to as "District", is seeking responses from qualified providers of Core Switchgear, for the 2019-2020 E-Rate Funding Year 2022.

**Scope of Work**

The District is seeking proposals for equipment which consists of core switch gear. The District has existing Cisco equipment. The Service Provider (company) bidding on this project needs to include in their proposal, all costs necessary to provide, ship, inventory, test, and warranty the equipment requested.

Please note: The use of a manufacturer, product brand name or make in the specifications is not intended to restrict Bidders. The equipment referenced in this RFP is used to establish the character and quality of the equipment desired. "Equal" and/or "Equivalent" and/or "Equal to New" components must not void existing manufacturer warranty and must be supported by corresponding manufacturer warranty. The District retains the right to be the sole judge as to whether equivalency has been proven and/or whether alternates will be accepted.

See "Attachment # 1" (Page 8 -14) for breakdown of equipment by site and as the pricing forms.

Summary of site address and abbreviations:

- i) DO = 3500 Douglas Ave, Mojave, CA 93501
- ii) MHS = 15732 "O" Street, Mojave, CA 93501.
- iii) MES = 15800 "O" Street, Mojave, CA 93501.
- iv) CCBB = 9716 Redwood Blvd, California City, CA 93505
- v) CCHS = 8567 Bolden Drive, California City, CA 93505.
- vi) CCMS = 9736 Redwood Blvd., California City, CA 93505.
- vii) RPU = 9124 Catalpa, California City, CA 93505.

Summary of equipment being requested:

1) Core switch equipment Cisco 4500X 32 port switch

Specifications:

- a) WS-C4500X-32SFP+ ( with Cisco IOS “Enterprise services” image ) ( see “Site Price sheets” {Attachment # 1} )
- b) 2 - Power supplies ( qt.2 – C4KX-PWR-750AC-R )
- c) Network uplink module ( C4KN-NM-8SFP+ )

i) locations for core switches

- (a) 1 – 4500X @ MDF at MHS
- (b) 1 – 4500X @ MDF at MES
- (c) 1 – 4500X @ MDF at CCHS
- (d) 1 – 4500X @ MDF at CCMS
- (e) 1 – 4500X @ MDF at RPU

2) Core Nexus equipment Cisco Nexus 7700 10-Slot Switch

Specifications:

- a) N77-C7710 ( see site data sheet for counts )
- b) 8 - Power supplies
- c) 4 - Supervisor2 Enhanced Module (qt. 4 - N77-SUP2E)
- d) 4 - Slot Fabric-2 Module ( qt. 4 N77-C7710-FAB-2)
- e) 2 - Nexus 7700 F3-Series 48-Port Fiber 1 and 10G Ethernet Module (qt. 2 N77-F348XP-23)

i) locations for core Nexus Switches

- (a) 1 – 7710 @ Data Center at DO
- (b) 1 – 7710 @ Data Center at CCBB

Equipment Note: The district will use their existing Fiber mods for connecting requested switchgear equipment (i.e. the 4500X to the Nexus 7710).

Existing fiber mods to be used will be manufacture part number Cisco “GLC-SX-MM”, “SFP-10G-LRM” , “GLC-LH-SM” and will need to work with any and all switch gear equipment The Service Provider submits in their bid.

**District Requirements**

No bid will be accepted from or a contract awarded to a bidder:

- 1. Who is not licensed in accordance with the law
- 2. Who does not hold a license qualifying them to perform work under this contract in the state of California
- 3. Who does not hold a valid Service Provider Identification Number (SPIN) and is in good standing with the FCC/USAC

4. Who has not successfully performed on projects of similar character and scope of the proposed work

**E-Rate Requirements**

Form 470#	190025672
Date 470 Filed:	February 19, 2019
Last Day for Questions	March 11, 2019
Last Proposal Accepted	March 18, 2019

The services requested in this RFP are dependent on funding from the E-Rate program. The District expects that each prospective bidder will make themselves thoroughly familiar with all applicable rules and regulations regarding the E-Rate program. For further information regarding the E-Rate Program please reference the Universal Service Administrative Company’s (USAC) Schools and Library Division (SLD) website: <http://www.universalservice.org/sl/>

All contracts entered into as a result of the Request for Proposal and the associated Form 470 will be contingent upon:

1. Funding approval by the SLD.
2. Approved funded amount equal to the funding amount as requested on the Form 471.
3. A valid Service Provider Identification Number (SPIN) consistent with the type of service requested in this RFP.
4. Proof of “FCC Green Light Status” at time of submitting bid.
5. A certified Form 486 and a written “Notice to Proceed” from the District to initiate service.

Per the requirement of the E-Rate Program no billing and/or service may begin for this contract until July 1, 2019.

Goods and services provided shall be clearly designated as “E-Rate Eligible”. Any and All Non-Eligible goods and services shall be clearly listed out as 100% Non-Eligible and/or shall be “Cost Allocated” to show the percentage of eligible costs per SLD guidelines.

The Service Provider shall provide the District with a bill of materials.

A summary sheet must also be provided for each school site and a summary sheet for cumulative amount(s) for all sites. {Attachment # 1}

**E-Rate Contingency**

The project listed herein may be contingent upon the approval of funding from the “Universal Service Administrative Company” (USAC) and “Schools and Libraries Division” (SLD) known as E-Rate. Even if the District has awarded a winning contract and/or has been awarded funds from the SLD, the District reserves the right to proceed with the project, in whole or in part. Execution of the project, in whole or in part is solely at the discretion of the District.

The District's percentage rate, as determined on the Form 471, will be the maximum that the District is liable for. The Service Provider will be responsible to invoice USAC for the balance, using the Service Provider Invoice method (SPI Form 474). Prior to invoicing USAC for goods and/or services rendered on this project, The Service Provider agrees to provide the District a copy of their USAC invoice to verify that the material has been delivered and accepted by the District before The Service Provider bills USAC.

The District reserves the right to terminate any contract and/or agreement with the successful bidder, regardless of USAC's approval or denial of any funding that is requested as a result of this RFP.

### **Bid Package Requirements**

It is mandatory that all prospective bidders wishing to provide a proposal for this project must submit their bid to:

#### **Mojave Unified School District**

**Attn: Cassie Hogan**  
**3500 Douglas Avenue**  
**Mojave, CA 93501**

Date and Time: **March 18, 2019** no later than **12:00pm**

The District shall also accept an electronic copy of the bidder's proposal via

**Email:** [cassiehogan@mojave.k12.ca.us](mailto:cassiehogan@mojave.k12.ca.us). It shall be the prospective bidder's sole responsibility to ensure the delivery and acceptance of any bid submission arising from this RFP.

All bid packages, hard or electronic copy, will bear the name of the bidder, the District name and RFP "MUSD-IT-Y22 -02" reference on the cover or "subject" line.

All inquiries regarding this RFP will be directed to Cassie Hogan at [cassiehogan@mojave.k12.ca.us](mailto:cassiehogan@mojave.k12.ca.us). The deadline for all questions regarding this RFP will be seven (7) calendar days prior to bid date.

To receive the highest consideration by the District, each bidder will provide, at minimum, the following in their RFP response:

1. **Proposal Narrative** – The bidder will include their proposal a written narrative, detailing the means, methods, and transport mediums, of the proposed goods and/or services being offered. The Proposal Narrative shall **not** exceed **10** pages (page limit excludes RFP Forms and/or copies of the bidder's contracts and service level agreements). The proposal narrative shall include at a minimum:
  - a. A brief description of the bidder, their history in the market place and with the E-Rate Program.
  - b. A single line drawing and depicting the proposed goods and/or service(s).
  - c. An implementation plan, including a project schedule, for the successful delivery to the proposed goods and/or services offering to the District.
  - d. A description of the bidder's billing process, including those related to the E-Rate program.

- e. A description, if applicable, of the “District Supplied” equipment and/or facilities, required by the bidder for the successful implementation of their proposed service offering, i.e. Power, Environmental Control, Facilities upgrades, and/or Equipment Mounting Space requirements.
- f. A statement, if applicable, that clearly address any conflict or inability on the part of the bidder to meet the specified service and/or terms and conditions specified in this document.
- 2. **Price Evaluation Form** – The bidder shall provide their price on the provided “Price Evaluation Form”. If the bidder wishes to propose “Alternate” product(s), they may do so only by modifying the existing “Price Evaluation Form”. All equipment is assumed to be “New” unless otherwise specified. ( please indicate otherwise on the “Price Evaluation Form” and “Site sheets” { attachment # 1 }(Page 8 -14)
- 3. **Bids** – The bidder will include two (2) signed and dated copies of their bid.
- 4. **Experience** – The bidder shall provide information detailing their Experience.
- 5. **Qualifications** – The bidder shall provide information detailing their Qualifications.
- 6. **List of References** – The bidder shall provide a list of three (3) references with respect to similar based goods and/or servers as listed in this RFP. The District reserves the right to contact these references.
- 7. **Extra(s)** – The bidder can provide other information it sees fit to inform the District of its bid as it pertains to this RFP. The additional information provided shall **not** exceed **5** pages.

### **Bid Evaluation Criteria**

The District will evaluate and select the winning bid based on the following criteria:

- 1. Price – The price of Eligible goods and services will be the highest weighted factor.
- 2. Other Cost Factors – The District will evaluate the other cost factors based on, but not limited to, the cost of service for “NON-Eligible” goods and services.
- 3. Accuracy of Bid Response – The District will evaluate the prospective bidder’s response for, but not limited to, completeness of bid package, terms and conditions of Agreement, amendments and/or exceptions to the requested goods and services.
- 4. Experience – The District will evaluate prospective bidder’s experience based on, but not limited to, the bidder’s ability to successfully provide the requested goods and services, prior history with the District, and the quality of the respondent’s List of References.
- 5. Qualifications – The District will evaluate the prospective bidder’s qualifications based on, but not limited to, technical expertise, the number of projects successfully completed by the bidder providing the same type and scope of the requested goods and services.

### **Vendor Selection/Contract Award**

The District reserves the right to make the award to the bidder who submits the proposal, which meets the requirements, set forth herein and best meets the needs of the District after taking into consideration all of the aforementioned factors. The District also reserves the right to select portions of a proposal, or to reject any and all proposals.

**Right to Reject Any and All Quotes**

The governing board of the District reserves the right to accept or reject any or all RFP's in whole or in part/or waive any irregularity in any proposal received. The District shall be the sole judge of the competency and responsibility of the Contractors. The submission of a bid by the Vendor is an acknowledgement of this right.

**MOJAVE UNIFIED SCHOOL DISTRICT  
PRICE EVALUATION FORM**

**PROJECT NAME:** RFP of Core Switchgear E-Rate Y 22

**RFP Reference:** MUSD-IT-Y22 -02

Instructions:

Please fill out this form and submit it with your bid. Also include and fill out the costs on "Site Price sheets" {Attachment # 1} (Page 8 -14)

**Bidder/Service Provider name:** \_\_\_\_\_

<b>Total Cost of project:</b>	\$
<b>Eligible Price</b>	\$
<b>NON-Eligible Price</b>	\$

Number	Bid Evaluation Criteria	Total points Available	Points Awarded ( district use ONLY )
1	Price	35	
2	Other Cost Factors	15	
3	Accuracy of Bid Response	20	
4	Experience	15	
5	Qualifications	15	
		<b>100</b>	

**Product description:**

Please provide a product description here. (i.e., brand, type, and condition)

**Additional cost description:**

If any additional costs are necessary please provide a description here. (Use additional pages if necessary)

Bidder's Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Name/Title \_\_\_\_\_

MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

MHS	total Cisco 4500-X	1
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MES	total Cisco 4500-X	1
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CCHS	total Cisco 4500-X	1
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CCMS	total Cisco 4500-X	1
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RPU	total Cisco 4500-X	1
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District	total Nexus 7710	2
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Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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6 sites

Grand	total Nexus 7710	2				%		
Grand	total Cisco 4500-X	5				%		
							Grand total	



MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

District	Campus location	equipment requested	switches
DO	Data Center	N7710-EN-B22S2E	1
CCBB	Data Center	N7710-EN-B22S2E	1

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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District	total Nexus 7710	2			%		
					Grand total		

MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

School				
Name	Campus location	equipment requested	switches	
MHS	MDF server room	Cisco 4500-X 32 port	1	

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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MHS	total Cisco 4500-X	1				%		
							Grand total	

MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

School Name	Campus location	equipment requested	switches
MES	MDF server room	Cisco 4500-X 32 port	1

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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MES	total Cisco 4500-X	1				%		
<b>Grand total</b>								

MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

School				
Name	Campus location	equipment requested	switches	
CCHS	MDF server room	Cisco 4500-X 32 port	1	

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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CCHS	total Cisco 4500-X	1				%		
				Grand total				

MOJAVE UNIFIED SCHOOL DISTRICT  
 Site Price sheets { attachment # 1 }  
 (MUSD-IT-Y22 -02)

School Name	Campus location	equipment requested	switches
CCMS	MDF server room	Cisco 4500-X 32 port	1

Cost per Item	E-Rate Eligible Price	E-Rate NON-Eligible Price	Tax	Shipping if applicable	Total cost
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CCMS	total Cisco 4500-X	1							
					%				
				Grand total					